

## Weekly Report #1 – 01/21/2016

**Group Number:** May 1611

**Project Name:** Lamoni Municipal Utilities

**Contacts:**

**Advisor:** Anne Kimber, [akimber@iastate.edu](mailto:akimber@iastate.edu)

**Client:** Emil Segebart, [emil@grm.net](mailto:emil@grm.net)

**Student group email:** [may1611@iastate.edu](mailto:may1611@iastate.edu)

**Team Positions:**

Zachary Kolar – Team Leader

Tristan Cox – Team Webmaster

Yahya Haq – Team Communication Leader

Aaron Magnuson – Team Communication Leader

Grant Herrman – Team Key Concept Holder

**Meeting Details**

At our first meeting on the 14<sup>th</sup> of January, 2016 from 2pm-3pm, the following members were present: Yahya Haq, Zachary Kolar, Aaron Magnuson, Tristian Cox and Grant Herrman.

**Accomplishments of the Past Week/ Plan for Next Week**

This week we discussed the plan for this semester, what our deliverables are and the deadlines. We also sent out an email to our client Emil Segebart regarding the NDA. We will start working on the implementation of the project once we talk to our adviser Anne.

**Pending Issues**

At this point in time we are just waiting for the signed NDA from Emil.

**Individual Contributions**

**Yahya Haq** – Worked on the weekly report and discussed with team members.

**Zachary Kolar** – Shared information between us, the adviser, the client and the professor.

**Aaron Magnuson** – Worked on what needs to be done next regarding the project.

**Grant Herrman** – Worked on what needs to be done next regarding the project.

**Tristian Cox** - Uploaded the weekly reports on the team Website.

**Individual hourly contributions per person?**

Yahya Haq – 1hrs

Zachary Kolar – 1hrs

Aaron Magnuson – 1hrs

Grant Herrman – 1hrs

Tristian Cox – 1hrs

**Total:** 5hrs